

# Responding to RFP/RFQ

Selecting lots / line items and currency

A hand is shown pointing towards the right side of the frame. The background is a vibrant, abstract pattern of orange and red colors with a grid-like texture. A large, white, stylized 'X' shape is overlaid on the left side of the image, extending from the top-left corner towards the center.

NOKIA

# Selecting RFQ lots and currency

Process to select lots or line items and multiple currencies for responding to Nokia RFQs

## Login

SAP Ariba Proposals and Questionnaires

SAP Ariba

Supplier Login

User Name

Password

Login

Forgot Username or Password

<https://service.ariba.com/Sourcing.aw/>

## Identify and open RFQ

Title	ID
▶ Status: Completed (8)	
▶ Status: Open (9)	
▶ Status: Pending Selection (97)	

- Select Status: Open
- Identify your invited RFQ
- Open RFQ

## Accept prerequisites

▼ Checklist

1. Review Event Details
2. Review and Accept Prerequisites

Event Overview and Timing Rules

Review Prerequisites

- Review RFQ details
- Review and Accept prerequisites

## Select lots

Event Messages

Download Tutorials

Download Content

Review Prerequisites

Select Lots

▼ Checklist

Filters and Antenna Pricing

- Select lots bid
- Select parts / line items to bid in the RFQ

# Selecting RFQ lots and currency

Process to select lots or line items and multiple currencies for responding to Nokia RFQs

## Select Currency

▼ Checklist

- Review Event Details
- Review and Accept Prerequisites
- Select Lots/Line Items
- Submit Response

Event Bidding Currency

Select event bidding currency:

Use a different currency for different lots

- In checklist 3, select lots / line items
- Select 'Use different currency for different lots'
- Select lots / line items to update currency online

## Select lots and Currencies using excel

▼ Checklist

- Review Event Details
- Review and Accept Prerequisites
- Select Lots/Line Items
- Submit Response

Event Bidding Currency

Select event bidding currency:

Use a different currency for different lots

You have been invited to 9 lot(s). To sign up to participate

Step 1. Click "Download Content" to download and r  
Skip this step if you wish to import a previous

Step 2. Declare your intention to respond and enter )

Step 3. Locate the saved Excel file on your computer  
 No file chosen  
Or drop file here

Step 4. Click Upload to import the contents of the E  
Note: Values in the Excel file will overwrite ar

- In checklist 3, 'Select lots / line items'
- Select using excel file
- Download content

## Update intend to respond and currency

Number	Name	Description	Intend To Respond	Currency	Unit
1.33	Part 1	Part 1-Description	Yes	CNY	Each
1.34	Part 2	Part 2-Description	Yes	EUR	Each
1.35	Part 3	Part 3-Description	Yes	USD	Each
1.36	Part 4	Part 4-Description	Yes	USD	Each
1.37	Part 5	Part 5-Description	Yes	INR	Each
1.38	Part 6	Part 6-Description	Yes	CNY	Each
1.347	Part 7	Part 7-Description	Yes	EUR	Each
1.391	Part 8	Part 8-Description	Yes	USD	Each
1.419	Part 9	Part 9-Description	Yes	USD	Each

- In excel file, select "Yes" in column "Intend to participate" for parts or line items
- "Unprotect" sheet with no password to update currency per lot or part

## Save and upload excel

▼ Checklist

- Review Event Details
- Review and Accept Prerequisites
- Select Lots/Line Items
- Submit Response

Event Bidding Currency

Select event bidding currency:

Use a different currency for different lots

You have been invited to 9 lot(s). To sign up to participate

Step 1. Click "Download Content" to download and r  
Skip this step if you wish to import a previous

Step 2. Declare your intention to respond and enter )

Step 3. Locate the saved Excel file on your computer  
 No file chosen  
Or drop file here

Step 4. Click Upload to import the contents of the E  
Note: Values in the Excel file will overwrite ar

- Save the updated excel file
- Upload excel file in the RFQ
- Confirm the updated content

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